Minutes of the meeting on 18 and 19 October 2017

For further information, please contact:

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Attendees:

Panel:

* Professor Laura McAllister (Chair)
* Professor Rosie Campbell
* Professor Sarah Childs (via Skype for item 3)
* Rob Clements
* Professor David Farrell
* Dr Alan Renwick
* Sir Paul Silk

Officials:

* Candice Boyes (Deputy Clerk to the Expert Panel)
* Adrian Crompton (Director of Assembly Business)
* Helen Finlayson (Clerk to the Expert Panel)
* Gwyn Griffiths (Senior Legal Adviser)
* Helen Jones (Senior Research Officer)
* Lisa Salkeld ( Legal Adviser)
* Non Gwilym (Head of Communications) (item 9)
* Rhuanedd Richards (Policy Adviser) (item 9)
1. Introductions and minutes of the last meeting
	1. The Panel agreed the minutes of the last meeting. The Panel agreed to publish the minutes on its webpage.
2. Chair’s update
	1. The Chair updated the Panel on her discussions with the Political Reference Group and other stakeholders.
3. Electoral systems
	1. The Panel discussed and reached conclusions on issues relating to electoral systems and boundaries.
4. Draft report: electoral systems
	1. The Panel reviewed and agreed the sections of its draft report relating to electoral systems.
5. Draft report: capacity and size
	1. The Panel reviewed and agreed the sections of its report relating to the capacity and size of the Assembly.
6. Draft report: minimum voting age
	1. The Panel reviewed and agreed the sections of its report relating to the minimum voting age for Assembly elections.
7. Draft report: introductory and summary sections, and annexes
	1. The Panel reviewed and agreed the introductory and summary sections of its report, and the associated annexes.
8. Draft report: final review and formal sign off
	1. The Panel reviewed and formally agreed its report.
9. Report publication arrangements
	1. The Panel discussed and agreed the arrangements for the publication of its report, and associated communications and stakeholder engagement activity.
10. Any other business
	1. The Chair thanked Panel members for their work over the past nine months.